

East Lake High School Band

Band Boosters Meeting Minutes

June 22, 2017

Executive Board

President: Lisa Zeien

Vice President: Debbie Mayorga

Secretary: Linda McElligott

Accounts Rec. Treasurer: Jennifer Vigliano

Accounts Pay. Treasurer: Kelley Abbitt

Communications Director: Susan Fulton

Attendees:

Linda McElligott, Kelley Abbitt, Jennifer Vigliano, Melinda Abbitt, John Burwell, John Fulton, Cheryl Melidosian, Julie Latorre, Kim Hart, Carlos Ruiz, Jay Frazee, Susan Fulton, Jill Lord-Shelby, Lisa Zeien, Brettina Adams, Marci Spath

Welcome and Introduction (Lisa Zeien):

Lisa Zeien began the meeting at 7:05 pm, announcing that we do not quite have quorum, 11 so far. Cannot vote yet, will start with Treasurers Reports.

Financial Update:

Kelley discussed Paypal and checking account. \$318 in paypal. Two sponsorship checks will be deposited (\$1,384 total). One bill needs to be paid from winter season, \$370 to an instructor, and PO Box renewal. Should have \$1,100 left. Kids are working on sponsorships.

Budget: Kelly presented the budget, which everyone got a copy of. He explained we wiggled back on some things this year. Some things rounded up. It's not stone, as we go through the year, we can change things with a vote, to curb some expenses or buy something additional. Someone just came in, we now have quorum.

John said theres a couple things to change on budget. Expenses - convention meetings. Festival of winds, etc. It was removed - but somehow John needs to be paid to go, if the kids go. Many kids don't want to do it. Lauren loved it and thought it was very challenging, Melinda said. Last year it was \$270. Embassy suites is \$200/night (that's \$600 in budget). Drill will be \$1,500, not \$5,000. Music arrangement - \$0 Mr. Fulton is doing it this year. School account pays for curricular music. If band program needs more music than budgeted, Boosters has to budget for that. FBA fees and judges is covered by Jeanne Reynolds or school account.

New budget number is \$197,380, after making the above changes per John. Kelley made motion to accept the budget as presented. Julie Latorre seconded the motion. All in favor, passed.

Fair Share: Cheryl stated we never voted on the new fair share. Discussion took place regarding what the fair share amount should be. We haven't changed it in six years, John explained, and costs have gone up. Julie Latorre made a motion that we change fair share to \$600 and if paid by Aug 31st it is \$550. Lisa seconded the motion. All in favor raise hands. No majority.

Cheryl motioned to make fair share \$575, and \$500 if paid by Aug. 31st. Kelley seconded the motion. Majority agreed, passed.

Julie asked about instructors - where the money is going? Asked if there is a list of instructors and what they are being paid. Kelley explained that the instructors fees are broken down by month by person. John manages their pay. John's job is to make sure they are doing what they are supposed to. John explained what each instructor does.

2017-2018 Executive Board and Committee Chairs:

Lisa went over the list of available positions for Board and Committee Chairs, and those positions people have expressed interest in (a hand-out was given).

Cheryl summarized the positions and their duties:

Chaperones - sign-up genius, rope off bleachers, make sure enough level 2 chaperones for bus (one for every 10 kids). Home games we don't need that many. Make sure we have waters, snacks (along with concession stand person) Coordinate what kids on what bus (sign-in sheets), take paperwork, etc. on bus.

Concession Stand - Biggest fundraiser. Go to Sam's club to buy food. Need to get help. Need to be here to receive Pepsi order. Load up concession stand. Its busy, its fun.

Color Guard - Works closely with Erik. Props, etc.

Logistics - Getting us from here to where we need to be. Do we need box truck. Sometimes we have people with pickup trucks that volunteer. Or we rent them. Help to make sure trucks are loaded properly, nothing left behind. Point person to make sure we are ready to go.

County Paperwork - 17 page paper packet. We need it on every child, we should have it before they begin practice. The new link will be on the website (eastlakeband.com). We can print for someone that needs it. Need to check off that each student has all the necessary paperwork completed.

East Lake Classic - one day event. Charlie Cavaliere has done this last few years. Waiting for him to give us notes on what he did. October 21st is the date this Fall. A lot of things have to start happening soon to prepare for that. Band sign-up needs to get going so other schools can start signing up. We ask every family to help out that day if possible. Head of Classic will help initiate planning meetings, etc. to coordinate everything. Sign-up sheet for everyone. We do it well and get many compliments. Bake sale, etc.

Props - Work in conjunction with John Fulton. What do we need built for the show? Buy the stuff. Help put together and recruit helpers.

Winter Percussion - Subset of band. Point person to help get info out, etc.

Winter Guard - Subset of band. Making sure everyone has paperwork turned in (esp if new people join in).

Social Events - Picnics, etc. to plan.

Spirit Wear - everything the kids wear. T-shirts, dry-fit shirts, stadium seats, anything that says EL Band on it. Help design EL Classic t-shirt. Show shirt. Need someone right away.

Uniforms - Everyone assigned a uniform. Kept organized in uniform closet. Coordinate the cleaning of them. recruit helpers to wash. Need to be here Friday evenings before football games to get kids ready for performance at games.

Chicago Trip - John Burwell is parent liason. He'd like a couple assistants (he may already have some). If you are signed up to go on trip, Mr. Burwell will be the contact person.

These positions really should be filled before our kick-off event in July:

Uniforms
Spirit Wear
Concession

Cheryl stated we have to go through a process to change Treasurer from two people to one at general assembly has to vote on changing the treasurer back to one person. Unless we get someone to volunteer to help with Treasury, we will have to go through that process.

At this meeting, we added a few more volunteers. The updated list is as follows:

2017-2018 East Lake Band Booster Board

President: Lisa Zeien

VP Ways and Means: Julie Latorre

AR Treasurer: Jennifer Vigliano

AP Treasurer:

Secretary: Linda McElligott

Communications:

Committee Chairs

- Chaperones: Co-Chair: Julie Latorre
- County Paperwork: Melinda Abbitt, Co-Chair: Kim Hart
- Concession Stand:
- Color Guard: William and Beverly Reeves, Co-Chair: Kim Hart
- Uniforms: Co-Chair: Julie Latorre
- Logistics:
- Props:
- East Lake Classic: Co-Chair: Julie Latorre
- Social Events: Julie Latorre
- Spirit Wear: Julie Latorre
- Chicago Trip: John Burwell
- Winter Percussion:
- Winter Guard: Kim Hart Co-Chair: William & Beverly Reeves

Kelley made a motion to accept all the people above willing to do the officers on Board and Committee Chair/Co-Chair positions. Lisa seconded the motion. All in favor - passed.

Band News (John Fulton):

Kick-off event - last day of band camp - July 29th:

11:45 helpers come

12:00 eat

12:45 kids start getting ready for performance, parent meeting at this time

1:30 performance

Executive Board should meet about two weeks before - we will email everyone involved to get a date, including any appropriate committee chairs

Opener drill is written. Fundamentally we're in really good shape.
34 winds, 14 guard, 20 percussion. We are AAA size this year.

Kim suggested making a flier to advertise kick-off on 29th, and to remind to pay fair share.

Lisa announced she booked August 5th tag day at Sam's club. 7 am - 8:30 pm.

See Teresa Peterson in the HS office for Level 2 volunteering.

Linda explained how Remind works and asked if everyone signed up, and if not, please do it now. Just text "@silversou" to the # 81010, and then follow the short prompts that follow. We need to get everyone on. We need to figure out how to separate so we can have notices for just students or just parents.

Adjournment

8:10 pm, Kelley motioned to adjourn the meeting. Everyone seconded. Adjourned.